



# Retired Public Employees Council of Washington

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## Memorandum

To: Attendees to the 2023 RPEC/WEA-R Legislative Day  
From: RPEC Executive Committee  
Date: December 20, 2022  
Re: 2023 RPEC/WEA-R Legislative Day COVID Protocols

To minimize risk to fellow attendees and staff, RPEC has established the following protocols to be followed throughout our 2023 Legislative Day event on Monday, January 30<sup>th</sup>, 2023 from 9:30AM-8:00PM. All attendees are asked to review this list prior to your arrival.

1. All attendees are advised to test and confirm a negative COVID result within 24 hours prior to arriving.
2. All attendees will attest to both a negative COVID test and that they are free of COVID symptoms at check-in.
3. All attendees should familiarize themselves with the symptoms of COVID, and RPEC will post CDC guidance at all event space entry points.
4. Attendees experiencing COVID symptoms and/or testing positive are asked not to attend or to isolate in their room if they are staying at the hotel.
5. All attendees are required to wear masks in all in-door gathering spaces.  
**Cloth masks are permitted.**
6. RPEC will have some N95 masks available for attendees at check-in but attendees are encouraged to bring their own masks.
7. RPEC will make hand sanitizer available in all gathering spaces.
8. Attendees are asked to report any symptoms or a positive COVID result to RPEC Staff immediately. **Call or text Derek @ 360-259-3031.**
9. Attendees should have a contingency plan in place to isolate or return home should you test positive or develop symptoms.

Your health and safety remain our top priority and we ask that you please be mindful of your fellow members and stay home and/or isolate if you are feeling sick.

Approved by Executive Committee on 12-18-2022.